

Career Services Office locations:

Modesto A. Maidique Campus
11200 S.W. 8th Street, GC 230
Miami, FL 33199
(305) 348-2423

Biscayne Bay Campus
3000 N.E. 151st Street, WUC 255
North Miami, FL 33181
(305) 919-5770

Engineering Center
10555 W. Flagler Street, EC 2990
Miami, FL 33174
(305) 348-1281



PROFESSIONAL DEVELOPMENT WORKSHOPS AND EVENTS SUMMER 2012

Upcoming Events for the Fall 2012 Semester:

Internship Fair

Thursday, September 20, 11am – 3pm
Graham Center Ballrooms

Career Fair

Thursday, September 27, 3pm – 7pm
US Century Bank Arena

Career Fair

Wednesday, October 10, 11am – 3pm
Wolfe University Center Ballrooms

Graduate School Fair

Monday, October 22, 11am – 3pm
Graham Center Ballrooms

Business Etiquette Lunch

Thursday, November 1
Graham Center Ballroom East

"Move Your Career Forward"
<http://career.fiu.edu>

Career Services Office Summer 2012 — Workshops and Events

May 2012			
Wed., 16	How to Choose a Major	10am – 11am	GC 230
Wed., 16	Resume Writing	12pm – 1pm	WUC 255
Wed., 16	Resume Writing	3pm – 4pm	EC 2300
Thurs., 17	Resume Writing	3pm – 4pm	GC 230
Wed., 23	Internships 101	11am – 12pm	GC 230
Wed., 23	Interviewing Skills	12pm – 1pm	WUC 255
Thurs., 24	Interviewing Skills	2pm – 3pm	GC 230
Tues., 29	Internships 101	3pm – 4pm	EC 2300
Wed., 30	Resume Writing	2pm – 3pm	GC 230
Wed., 30	Internships 101	12pm – 1pm	WUC 255
June 2012			
Mon., 4	How to Choose a Major	1pm – 2pm	GC 230
Tues., 5	2-Hour Job Skills Workshop*	11am – 1pm	GC 230
Wed., 6	Resume Writing	12pm – 1pm	WUC 255
Wed., 6	CV Writing	3pm – 4pm	EC (TBA)
Thurs., 7	Interviewing Skills	11am – 12pm	GC 230
Wed., 13	Internships 101	2pm – 3pm	GC 230
Wed., 13	Internships 101	12pm – 1pm	WUC 255
Thurs., 14	Resume Writing	3pm – 4pm	GC 230
Mon., 18	Interviewing Skills	11am – 12pm	GC 230
Wed., 20	Resume Writing	2pm – 3pm	GC 230
Wed., 20	Resume Writing	12pm – 1pm	WUC 255
Mon., 25	Networking Skills	3pm – 4pm	GC 230
Tues., 26	Federal Government Statewide Conference	8am – 4pm	GC Ballrooms
Wed., 27	Interviewing Skills	3pm – 4pm	EC 2852
Thurs., 28	Internships 101	11am – 12pm	GC 230

*This workshop includes: resume writing and cover letter writing, interviewing skills, and job search strategies.

July 2012			
Mon., 2	Resume Writing	2pm – 3pm	GC 230
Mon., 9	Interviewing Skills	11am – 12pm	GC 230
Tues., 10	Resume Writing	3pm – 4pm	EC 2852
Tues., 10	2-Hour Job Skills Workshop*	6pm – 8pm	GC 230
Wed., 11	Interviewing Skills	12pm – 1pm	WUC 255
Thurs., 12	Salary Negotiation	3pm – 4pm	GC 230
Wed., 18	Resume Writing	1pm – 2pm	GC 230
Wed., 18	How to Choose a Major	12pm – 1pm	WUC 255
Thurs., 19	Internships 101	11am – 12pm	GC 230
Mon., 23	Networking Skills	2pm – 3pm	GC 230
Wed., 25	Internships 101	12pm – 1pm	WUC 255
Wed., 25	Internships 101	3pm – 4pm	EC 2852
Thurs., 26	How to Choose a Major	11am – 12pm	GC 230
August 2012			
Wed., 1	Salary Negotiation	11am – 12pm	GC 230
Wed., 1	Interviewing Skills	12pm – 1pm	WUC 255
Tues., 7	2-Hour Job Skills Workshop*	6pm – 8pm	GC 230



Individuals with a disability requesting an accommodation to attend these events must make the request no less than five working days in advance by calling 305-348-3532 or TTY via FRS 1-800-955-8771.